



Town of Huntington 2016 Documents Due by Leagues

Department of Parks & Recreation

100 Main St, Huntington, NY 11743

(631) 351-3089 Fax: (631) 351-3100

email: parksandrec@huntingtonny.gov

Date:

Dear League President or Team Manager:

Your permit will be deemed effective upon receipt of the following:

☐

Not for Profit Documentation, ie: 501c3 IRS Documentation

☐

Field Application

☐

Application Fee ('s) _____ @ \$50 each = _____

☐

Information Sheet

☐

Financial Report

☐

Field Fees (if applicable) 3 or more 18 year olds is considered adult team

Amount Due:

☐

Comprehensive Liability Insurance (naming the Town of Huntington and Town of Huntington Board of Trustees) as Certificate Holder and Additional Insured) in the amount of two (2) million dollars each occurrence

☐

Rosters - Youth 12 and under. Must include name, address, telephone and date of birth

☐

Rosters 13 and up, complete **with copies of all team member Resident and Non-resident ID Cards** - Maximum of five (5) non-residents per team.

☐

Schedules (must be complete and accurate) before start of season

☐

League Officer's List/Board of Directors

No league will be issued a final permit or be allowed to utilize a Town of Huntington ball field without the above listed requirements submitted and approved.

Your continued cooperation is appreciated.